



RE: Invitation to explore Sage Summit 2015

Dear

This letter is to confirm that you have been invited to attend the Sage Software, Inc. ("Sage") annual conference, Sage Summit 2015, in New Orleans, Louisiana, USA, from on or about July 27, 2015, to on or about July 30, 2015. Sage Summit is an opportunity to attend numerous technology workshops, vendor exhibits, and panel discussions. It also provides an opportunity to network with leading professionals from all over the globe as well as interact with key Sage executives. Registration rates vary according to registration type and expiration dates. Registration rates for Sage Summit 2015, and additional information, are available at:

Sage North America
6561 Irvine Center Drive
Irvine, CA 92618
T 949-753-1222
www.na.sage.com

<http://na.sage.com/us/sage-summit>

Sage provides small and medium-sized organizations and mid-market companies with a range of easy-to-use, secure, and efficient business management software and services—from accounting, HR, and payroll to payments, enterprise resource planning, and customer relationship management. Sage customers receive continuous advice and support through a global network of local experts to help them solve their business problems, giving them the confidence to achieve their business ambitions. Formed in 1981, Sage was floated on the London Stock Exchange in 1989 and entered the FTSE 100 in 1999. Sage has millions of customers and circa 13,000 employees in 23 countries covering the UK & Ireland, mainland Europe, North America, South Africa, Australia, Asia, and Brazil.

We look forward to your attendance at Sage Summit 2015.

Thank you and please feel free to contact me at +1 480-383-5337 if you require further information.

Sincerely,

Donna Hacker

Donna Hacker
Events Manager

How to apply

There are several steps to apply for a visa. The order of these steps and how you complete them may vary at the U.S. Embassy or Consulate where you apply. Please consult the instructions available on the [U.S. Embassy or Consulate website](#) where you will apply.

Complete the Online Visa Application.

- **Online nonimmigrant visa application, Form DS-160**—[learn more](#) about completing the [DS-160](#). You must: 1) complete the online visa application and 2) print the application form confirmation page to bring to your interview.
- **Photo**—You will upload your photo while completing the online Form DS-160. Your photo must be in the format explained in the [photograph requirements](#).

You must schedule an appointment for your visa interview, generally at the [U.S. Embassy or Consulate](#) in the country where you live. You may schedule your interview at any U.S. Embassy or Consulate, but be aware that it may be difficult to qualify for a visa outside of your place of permanent residence.

The Visa Waiver Program

For the 38 countries in the Visa Waiver Program (VWP), citizens meeting the visa waiver criteria will not need a visa, but they must have a machine-readable passport. Please refer to <http://travel.state.gov/content/visas/english/visit/visa-waiver-program.html> for more information on these requirements. Canadian citizens do not need a visa but should visit <http://travel.state.gov/content/visas/english/visit/visa-waiver-program.html> for more information.

The VWP allows citizens of participating countries to travel to the United States without a visa for stays of 90 days or less when they meet all requirements explained below. Travelers must be eligible to use the VWP and have a valid [Electronic System for Travel Authorization \(ESTA\)](#) approval prior to travel.

The 38 countries are referenced below:

 Andorra  Australia  Austria
 Belgium  Brunei
 Chile  Czech Republic
 Denmark
 Estonia
 Finland  France
 Germany  Greece
 Hungary
 Iceland  Ireland  Italy
 Japan
 Latvia  Liechtenstein  Lithuania  Luxembourg
 Malta  Monaco
 Netherlands  New Zealand  Norway
 Portugal
 San Marino  Singapore  Slovakia  Slovenia  South Korea  Spain  Sweden  Switzerland
 Taiwan
 United Kingdom

The U.S. Embassy Consular Section will decide, per immigration law, about a particular applicant's eligibility for a given visa type based on the information and documentation presented to the consular officer. As a general rule, except for Canadians and those who can travel on the visa waiver program, anyone who wants to attend a business, educational, professional, or amateur sports event, conference, or meeting who is not a government official will generally need a visitor visa (B1/B2).